



家長通訊 (一) A
(中一至中六級學生適用)

敬啟者：

一、持續大雨或熱帶氣旋警告 — 學生離校安排

當香港天文台於上課時間發出持續大雨(紅色或黑色訊號)、8 號預警或 8 號及以上熱帶氣旋訊號，教育局宣佈停課，本校會在安全情況下讓學生自行回家。如學生選擇留在學校，學校會安排教職員照顧留校學生，以待家長接回。

二、星期六及學校假期回校服飾要求

凡於星期六或學校假期回校的學生，除穿著制服團隊之制服外，一律須穿著整齊校服及攜帶學生証以資識別。穿著不宜或未能出示學生証者，校方可拒絕該生進入校園。

三、以電子形式派發家長通告及電子點名系統

為加強家校通訊效率以及支持環保，本校將一般的家長通告透過智能手機 eClass Parent App 及 eClass 內聯網(<http://intranet.kings.edu.hk>)，以電子形式派發予家長簽署。學校亦會透過智能手機 eClass Parent App 發送即時訊息給家長。

此外，為使家長能更了解 貴子弟上學的出席情況及提升學校行政效率，本校會使用電子點名系統點名。學生在進入學校時，必須使用智能學生證拍卡，電腦系統便會記錄學生回校時間，及傳送即時訊息給已於智能手機安裝及適當設定 eClass Parent App 的家長。家長可透過智能手機 eClass Parent App 或 eClass 內聯網 (<http://intranet.kings.edu.hk>)，查閱 貴子弟過往的出席記錄。

如無特殊原因，持續忘記攜帶學生證的同學將被懲處。請督促 貴子弟回校上課時攜帶智能學生證。如該證損壞或遺失應盡快到學校圖書館辦理補領手續。

本校建議家長盡快於智能手機安裝 eClass Parent App，及開啟智能手機相關的通知功能，以便接收學校發送的即時訊息及宣佈。eClass Parent App 操作指引可於學校網頁(<http://www.kings.edu.hk>)下載。



如家長忘記了帳戶密碼，可向校務處索取「申請重設密碼表格」或到學校網頁下載表格，並交回校務處。如有查詢，請致電 2547 0310 聯絡陳本德老師。

四、「校園八達通」管理系統

為提高行政效率，本校以「校園八達通」系統作學生繳費用途。學生會利用已在學校登記的八達通卡繳交部分學校費用，請督促 貴子弟在學校指定繳費日攜帶已登記的八達通卡，及確保八達通卡內已有足夠餘額繳費。如無特殊原因，持續忘記帶卡的同學將被懲處。為確保系統順利運作，班主任將會與學生核對已在學校登記的八達通卡編號，如學生更換八達通卡，只須通知班主任更新編號。如有查詢，請致電 2547 0310 聯絡陳本德老師。

五、賽馬會全方位學習基金

為鼓勵學生參與不同類型的境內外學習活動，本校將替經濟有需要的學生申請賽馬會全方位學習基金的資助，詳情如下：

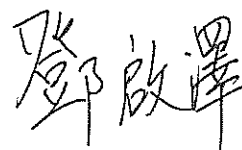
基金目的：	由賽馬會慈善信託基金捐款予教育局而成立，目的是資助學生參與學習活動。
資助對象：	1. 就讀小一至中六，正在接受「綜合社會保障援助(綜援)」或 2. 「學生資助計劃全額津貼(全津)」的學生； 3. 家庭經濟有特別困難的學生亦可提出申請，校方會按學生個別情況而酌情處理。
資助範圍：	包括學校在香港及境外舉行的各類型活動，例如：考察、參觀、學習營、制服團體、音樂及體育活動、領袖訓練等的費用、交通費及其他附帶費用。
資助金額：	視乎申請人數及活動性質而定，詳情請留意各項活動的通告。
申請辦法：	有需要資助的學生，申請時需提交證明文件如下： 1. 「綜援」申請者：提交「領取綜合社會保障援助證明文件」，如社會福利署簽發的「醫療豁免證明書」副本； 2. 「全津」申請者：無需提交證明文件，但要經學校核實「學生資助處」提供的名單為準； 3. 家庭經濟有特別困難的申請者，如單親家庭、新移民等，須提交書面申請及證明。
注意事項：	1. 家長提交的資料只供申請賽馬會全方位學習基金使用。 2. 獲資助學生參加任何活動，須先繳付全數費用，完成活動及表現良好者，學校將安排退回資助金額。 3. 獲資助學生須於活動期間或完成後，完成相關課業，學校亦會安排學生進行分享。 4. 詳情請到本校網站參閱相關資訊。

如有查詢，請致電 2547 0310 聯絡黃孔端老師。

請貴家長於九月六日或之前透過 e-Class Parent App 或 eClass 內聯網系統簽署回條。

此致
各家長

校長



謹啟

(PL/17-18/01A)

二零一七年九月一日

✂

家長通訊 (一) A

(請於九月六日或之前透過 e-Class Parent App 或 eClass 內聯網系統簽署回條)

本人已知悉 貴校有關上述事宜。如在上課期間天氣改變，而教育局宣佈停課，本人決定：
(*請於適當的□內✓)

* 讓小兒自行回家。

* 由家長/代表到校接回小兒。

* 其他 (請詳加說明) _____

上述決定，小兒已經知悉，謹此敬告校方。

家長/監護人姓名：_____ (請用中文正楷)

家長/監護人簽署：* 請家長透過 eClass Parent App 或 e-Class 內聯網系統簽署

學生姓名：_____ () 班別：_____

二零一七年九月 _____ 日



Circular to Parents

1. Arrangements and Notification of Inclement Weather Conditions

During any school day when the Hong Kong Observatory issues the Red or Black Rainstorm Warning Signal, Tropical Cyclone Warning Signal Pre-No. 8/ No. 8 or above and the EDB announces the suspension of school, the school will let students go home only under safe conditions. There will be school staff staying behind to look after those students who stay at school until their parents come to pick them.

The school will notify parents of the arrangements under inclement weather through the school webpage and the eMessage system. For enquiries, parents can also call the school office at 2547 0310.

2. Dress Code for Students Returning to School on Saturdays and School Holidays

When returning to school on Saturdays or school holidays, students must be in full school uniform. They must be tidily dressed and present the student card for identification. The school will not allow students with improper uniform or those without their student card to enter the school campus.

3. e-Notice & e-Attendance System

To be environmentally-friendly, to relieve teachers' workload and to strengthen home-school communication, our school will distribute e-copies of general "whole-school" and "whole form" parent's circulars via eClass Parent Apps on smartphones and eClass Intranet (<http://intranet.kings.edu.hk>) for parents' signature and reply.

Urgent instant messages will also be sent to parent's smartphone via eClass Parent Apps. Each parent account can be accessed up to five smartphones/tablets simultaneously.

To enable a better understanding of your son's or ward's school attendance and to enhance the efficiency of school administration, students will be required to tap the student smart card when entering school. Instant message for student's attendance will be sent to parent/guardian's smart phone that has eClass Parent App installed. Penalty will be given to those students who frequently fail to present their cards. Please remind your son/ward to bring his student ID card every school day. If the card is damaged or lost, students should report to the teacher librarian and apply for a replacement at once.

Under the system, you will be able to check your son's/ward's attendance record via the eClass Parent App and eClass Intranet (<http://intranet.kings.edu.hk>). The attendance record will also be sent by instant message to parent/guardian through eClass Parent App. You are encouraged to install eClass Parent App on your smart phone and turn on the notification function in order to receive the aforesaid information, and other instant messages and announcements sent by the school.

The eClass ParentApp user menu can be downloaded from the school website (<http://www.kings.edu.hk>). If you forget your account password, you can fill in and submit the "Application for Reset Password Form" to the School Office to reset the password. The form can be obtained from the School Office or downloaded from the school website. For enquiries, please feel free to contact Mr. CHAN Pun-tak at 2547 0310.

4. Campus Octopus Card Management System

To enhance administrative efficiency, our School adopts the Campus Octopus Management System for making payment of specified fees with the registered Octopus Card.

Students who keep forgetting to bring the Octopus Card without an acceptable reason will be penalized. If the Card is lost or damaged, students should report a new Octopus Card number to Form Teacher. For enquiries, please feel free to contact Mr. CHAN Pun-tak at 2547 0310.

5. The Hong Kong Jockey Club Life-wide Learning Fund

To encourage students to participate in Life-wide learning (LWL) activities, the school is going to apply for the Hong Kong Jockey Club Life-wide Learning Fund to subsidize financially needy students. Details are as follows:

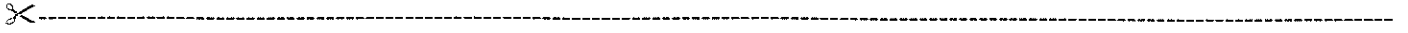
Aim of the fund	The Fund aims to support financially needy students to participate in LWL programmes.
Targets	Primary 1 to Secondary 6 students: <ol style="list-style-type: none">receiving Comprehensive Social Security Assistance; ORreceiving a grant under the School Textbook Assistance Scheme (full grant); OR meeting the school's established "financially needy" criteria
Funding Scope	Fees (transportation and additional fees included) for joining local or non-local LWL activities organised or recognised by the school, for example study visits, study camp, activities related to uniform groups/ music/ physical education, leadership training, etc.
Subsidy Amount	Depending on the number of applications and nature of activities. Please refer to the respective notices of activity.
How to apply	Students should submit the following supporting documents when joining LWL activities: <ol style="list-style-type: none">Comprehensive Social Security Assistance (CSSA) recipients: supporting evidence of receiving CSSA, e.g. certificate of CSSA recipients (for Medical Waivers) issued by the Social Welfare DepartmentSchool Textbook Assistance Scheme (full-grant) recipients: no documents required (The school will refer to the data provided by the Student Finance Office for identification.)Other financially needy students (e.g. single-parent family, new arrivals, etc.): written application and supporting documents
Remarks	<ol style="list-style-type: none">Information provided will only be used for JCLWL Fund application.Advance full payment is required in joining LWL activities. Refund will be arranged for applicants with satisfactory performance in the activities.Students must complete the related assignments and might be required to join the sharing sessions.For details, please visit the school webpage.

For enquiries, please feel free to contact Ms. WONG Hung-tuen at 2547 0310.

Please sign the reply slip via eClass Parent Apps on smartphones or eClass Intranet on or before 6 September 2017.


TANG Kai-chak
Principal

1 September 2017
(PL/1718/001AE)



Circular to Parents Reply Slip

(Please sign the reply slip via eClass Parent Apps on smartphones or eClass Intranet on or before 6 September 2017)

I acknowledge receipt of the notice concerning the above. The following is my preferred arrangement for my son to go home when the EDB announces suspension of school under inclement weather conditions (*Please put a ✓ in the appropriate box):

- * My son will go home by himself.
- * My representative or I will pick my son up at school.
- * Others (Please specify) _____

My son has been informed of the preferred option above.

Parent's Name: _____

Parent's Signature: Please sign the reply slip via eClass Parent Apps on smartphones or eClass Intranet

Student's Name: _____ Class: _____ Class No.: _____

Date: _____

英皇書院

香港 般含道 六十三號A
電話：二五四七 〇三一〇
傳真：二五四〇 六九〇八



KING'S COLLEGE

63A, BONHAM ROAD
HONG KONG
TEL : 2547 0310
FAX : 2540 6908

以八達通繳款項目 (中一級學生適用)

敬啟者：

一、購買習作簿、手冊、社章

中一學生需於開學初購買下列數量之習作簿，學生手冊及社章。本校亦將於十一月初再安排校簿售賣服務，敬請留意。

項目	售價	數量	小計
1. 單行簿	\$1.8	13	\$23.4
2. 中文作文簿 (A4)	\$5.0	2	\$10.0
3. 英文作文簿	\$4.5	2	\$9.0
4. 數學科習作簿	\$4.0	4	\$16.0
5. 學生手冊	\$6.0	1	\$6.0
6. 視覺藝術習作簿	\$9.5	1	\$9.5
7. 社章*	\$4.8	1	\$4.8
總數			\$78.7

*按校規規定，學生必須每天配戴所屬社章。

二、電子學習檔案系統

為配合高中課程中有關「其他學習經歷」及「學生學習概覽」之要求，本校會使用由博文教育(亞洲)有限公司提供的電子學習檔案系統，收集學生於全人發展方面所達至的成就和參與的活動。每位新入學的中一學生須一次過繳付\$60作為購買戶口之用。此戶口會使用直至畢業為止。

三、購買中文科校本文言文閱讀教材

為增強學生文言文閱讀能力，中文科於本年度特別編制校本文言文閱讀教材。中一至中三級學生必須購買，詳情如下：

課本名稱	價錢
校本文言文閱讀教材 (中一)	\$ 69

學生須於九月二十一日帶備足夠儲備金額之八達通繳付習作簿、電子學習檔案系統及中文科校本文言文閱讀教材費用，如當天忘記繳費，必須於翌日往校務處以八達通繳回有關費用。請貴家長於九月六日或之前透過 e-Class Parent App 或 eClass 內聯網系統簽署回條。

此致
各家長

校長

謹啟
(PL/17-18/01B)

二零一七年九月一日



以八達通繳款項目
(請於九月六日或之前透過 e-Class Parent App 或 e-Class 內聯網系統簽署回條)

本人已知悉 貴校有關「以八達通繳款項目」事宜。

家長/監護人姓名：_____ (請用中文正楷)

家長/監護人簽署：請家長透過 eClass Parent App 或 e-Class 內聯網系統簽署

學生姓名：_____ () 班別：_____

二零一七年九月 ____ 日



Circular to S.1 Parents

1. Purchase of School Exercise Books, Student Handbooks and School Badges

All S.1 students have to order the following items at the beginning of the school term. The purchase of exercise books can also be done later at the beginning of November.


Items	Net Price	Quantity	Sub-Total
1. Single-lined Book	\$1.8	13	\$23.4
2. Chinese Composition Book (A4)	\$5.0	2	\$10.0
3. English Composition Book	\$4.5	2	\$9.0
4. Mathematics Book	\$4.0	4	\$16.0
5. Student Handbook	\$6.0	1	\$6.0
6. Visual Arts Diary	\$9.5	1	\$9.5
7. House Badge	\$4.8	1	\$4.8
Total			\$78.7

*As stipulated in the school regulation, students have to wear house badges on their uniforms.

2. Electronic Student Learning Profile

In order to fulfill the requirement of "Other Learning Experiences" and "Student Learning Profile" in New Senior Secondary (NSS) curriculum, our school will utilize the electronic Student Learning Profile system provided by Broad Learning Education (Asia) Ltd to record the achievements made and participation in various activities during the secondary school years. Every new S.1 student needs to pay \$60 to buy an account which will be used until S.6.

They need to pay the fees for buying School Exercise Books, Student Handbooks and School Badges and Electronic Student Learning Profile **on 21 September 2017** by tapping their Octopus Card. Please sign the reply slip via eClass Parent Apps on smartphones or eClass Intranet on or before 6 September 2017.


TANG Kai-chak
Principal

1 September 2017
(PL/1718/001BE)

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Electronic Student Learning Profile, Purchase of School Exercise Books, Student Handbooks and School Badges Reply Slip
(Please sign the reply slip via eClass Parent Apps on smartphones or eClass Intranet on or before 6 September 2017)

I acknowledge receipt of the notice concerning the above.

Parent's Name: _____

Parent's Signature: Please sign the reply slip via eClass Parent Apps on smartphones or eClass Intranet

Student's Name: _____ Class: _____ Class No.: _____

Date: _____

英皇書院

香港 般含道 六十三號A
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KING'S COLLEGE

63A, BONHAM ROAD
HONG KONG
TEL : 2547 0310
FAX : 2540 6908

體育課家長同意書 (中一至中六級學生適用)

敬啟者：

體育是本校課程的基要部分，學生均須上體育課。惟家長必須留意，如 貴子弟有任何健康問題，應徵詢醫生的意見，以確定是否適宜上體育課。如 貴子弟需要暫時或長期豁免上體育課時，必須呈示註冊醫生證明書。

請 貴家長於九月六日或之前透過 e-Class Parent App 或 eClass 內聯網系統簽署回條。若發現貴子弟有任何健康狀況的改變，請立刻通知本校。如有查詢，請致電 2547 0310 與林子豐老師聯絡。

此致
各家長

校長

謹啟

(PL/17-18/01C)

二零一七年九月一日



體育課家長同意書 (請於九月六日或之前透過 e-Class Parent App 或 eClass 內聯網系統簽署回條)

本人已知悉 貴校有關「體育課家長同意書」事宜，小兒：(*請於適當的□內✓)

* 適宜上體育課。

* 不適宜上體育課，茲附上醫生證明書予體育老師。

* 豁免由 _____ 至 _____ 上體育課，茲附上醫生證明書予體育老師。

* 只適宜參與經醫生建議的活動，茲附上醫生推薦書予體育老師。

家長/監護人姓名：_____ (請用中文正楷)

家長/監護人簽署： 請家長透過 eClass Parent App 或 e-Class 內聯網系統簽署

學生姓名：_____ () 班別：_____

二零一七年九月 ____ 日

英皇書院

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電話：二五四七 〇三一〇

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網址: [http:// www.kings.edu.hk](http://www.kings.edu.hk)



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Website: <http://www.kings.edu.hk>

PARENTAL CONSENT ON PARTICIPATION IN PHYSICAL EDUCATION LESSONS

(Attn: S.1-S.6 Students)

Dear Parent/Guardian,

Physical Education (PE) is an integral part of the school curriculum. Every student must participate in PE lessons. However, if your child has any illness, you should seek medical advice on whether your child is suitable to participate in PE lessons. If your child needs to be temporarily or perpetually exempted from PE lessons, a medical certificate from a registered doctor must be produced.

Please sign the reply slip via eClass Parent Apps on smartphones or eClass Intranet on or before 6 September, 2017. If there are any changes in your child's health conditions, please notify the school immediately.

TANG Kai-chai

Principal

1st September, 2017

(PL/17-18/01CE)

PARENTAL CONSENT ON PARTICIPATION IN PHYSICAL EDUCATION LESSONS

Reply Slip

(Please sign the reply slip via eClass Parent Apps on smartphones or eClass Intranet on or before 6 September 2017)

Dear Principal,

I have carefully read your letter dated 1st September, 2017, please make the following arrangement for my son:

(Please put a tick (✓) in the appropriate box)

- My child is suitable for participating in PE lessons.
- My child is not suitable for participating in PE lessons. Relevant medical certificate is attached.
- Please exempt my child from participating in PE lessons from _____ to _____. Relevant medical certificate is attached.
- My child is only suitable for participating in the types of activities recommended by his doctor. Relevant medical recommendation is attached.

Parent's Name: _____

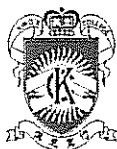
Parent's Signature: Please sign the reply slip via eClass Parent Apps on smartphones or eClass Intranet

Student's Name: _____ Class: _____ Class No.: _____

Date: _____

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KING'S COLLEGE

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FAX : 2540 6908

購買中文科校本文言文閱讀教材 (中二至中三級學生適用)

敬啟者：

為增強學生文言文閱讀能力，中文科於本年度特別編制校本文言文閱讀教材。中一至中三級學生必須購買，詳情如下：

課本名稱	價錢
校本文言文閱讀教材（中二）	\$ 69
校本文言文閱讀教材（中三）	\$ 76

學生須於九月二十一日帶備足夠儲備金額之八達通繳付中文科校本文言文閱讀教材費用，如當天忘記繳費，必須於翌日往校務處以八達通繳回有關費用。請 貴家長於九月六日或之前透過 e-Class Parent App 或 eClass 內聯網系統簽署回條。

如有查詢，請致電 2547 0310 與楊家碧老師聯絡。

此致
各家長

校長

謹啟

(PL/17-18/01D)

二零一七年九月一日

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購買中文科校本文言文閱讀教材
(請於九月六日或之前透過 e-Class Parent App 或 eClass 內聯網系統簽署回條)

本人已知悉 貴校有關「購買中文科校本文言文閱讀教材」事宜，並著小兒於九月二十一日帶備足夠儲備金額之八達通繳付費用。

家長/監護人姓名：_____ (請用中文正楷)

家長/監護人簽署：* 請家長透過 eClass Parent App 或 e-Class 內聯網系統簽署

學生姓名：_____ () 班別：_____

二零一七年九月 ____ 日